

**DURRI ABORIGINAL CORPORATION MEDICAL SERVICE**

**ICN 27**

**ABN 52 730 046 875**

**AGM Minutes**

**Durri Aboriginal Corporation Medical Service**

**Held on 20<sup>th</sup> November 2013 at**

**Durri ACMS 15-19 York Lane, Kempsey NSW 2440**

**Commencing at 5:48 PM**



Present: Donald Griffen (Director)  
David Johnson (Director)  
Kelvin Jarrett

Apology: Beryl Wilson (Director)  
Robert Smith (Chairperson)  
Tracey Edwards (Director)  
Kerry Wade (Director)  
Nicole Turner (Director)  
Garth Fatnowna  
Noelene Brown  
Greg Brown  
Joanne Kelly

In Attendance: Traven Lea (CEO), Judith Clacy (Company Secretary)  
Wendy Cowan, Cecily Griffen, Arthur Kelly, Nola Kelly,  
Sharon Kelly, Shirley Kelly, Cynthia O'Brien-Younie,  
Harold Smith, Bronwyn Smith

Welcome: Traven Lea welcomed all in attendance and advised the members of the above apologies. Traven advised the members that due to the Chairperson, Robert Smith, not being able to attend, they were required to appoint a member to chair the AGM. David Johnson put forward that Traven Lea should chair the meeting.

**Resolution 131120-01AGM**

The members RESOLVED to endorse Traven Lea as the Chairperson for the 2013 Annual General Meeting.

Traven Lea thanked the members and declared the meeting open at 5:48pm, noting that a quorum was present.

Previous Minutes of AGM:

**Resolution 131120-02AGM**

RESOLVED: to accept the minutes of the Durri ACMS AGM held on 29<sup>th</sup> November 2012 as a true record of that meeting.

- The members requested that the previous minutes be adjusted to reflect the attendee's names. (A search of documents held by the previous secretary was unsuccessful in locating this information)

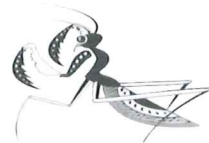
Business Arising: The members requested that the minutes from this AGM reflect the full names of all those that extended an apology or attended the meeting.

Presentation of Financial Statement:

**Unqualified Report for Year Ending 30 June 2013**

Highlights from the audited Financial Statements were distributed to all Members.

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Robert Magnussen, Northcorp Accountants, spoke to the report, explaining that the report was unqualified and that Durri ACMS was trading in a solvent state.

After the presentation the members requested full copies of the audited Financial Statements.

Traven Lea (Chairperson) adjourned the meeting at 6.05pm to allow for copies to be provided to all members.

The meeting recommenced at 6.19pm and Robert Magnussen, Northcorp Accountants, again spoke to the report, explaining that the report was unqualified and that Durri ACMS was trading in a solvent state.

The members requested that the management and staff are congratulated on the outcome.

The members requested that the community be advised of the outcome.

There being no further questions from the Members present it was unanimously resolved to:

**Resolution 131120-03AGM**

RESOLVED: to accept the Durri ACMS Financial Report for Year Ending 30<sup>th</sup> June 2013 as a true and accurate representation of the company's financial status.

Appointment of Auditor:

**Resolution 131120-04AGM**

RESOLVED: by unanimous vote, to reappoint Northcorp Accountants for 2013/2014 as Durri ACMS auditors.

Declaration of Vacant Directors Seats:

The Chair, Traven Lea advised the members that before the election proceeded that they could either choose to vote by a show of hands or by a secret ballot (poll).

Donald Griffen put forward that he would prefer a secret ballot. This option was accepted by the members.

The Chair, Traven Lea advised the members that they were entitled to vote once for each candidate – either yes or no and that the majority of votes would determine if the candidates were elected or not.

The Chair, Traven Lea, declared five Directors seats vacant, with the following nominations being received;

Donald Griffen – seeking re-appointment

Nicole Turner – seeking re-appointment

Beryl Wilson – seeking re-appointment

Wendy Cowan – new candidate

Kelvin Jarrett (Casual Director) – seeking confirmation of appointment

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The members noted that they were disappointed that all candidates were not in attendance, and discussed and confirmed that they would continue with the voting process, for all candidates, regardless if they were present or not

**Election of Directors:**

A count of the ballot papers by independent referees saw the following people elected as Directors of Durri ACMS;

- ***Wendy Cowan, 10 votes to 1***  
That Wendy Cowan, eligible under Clauses 5.2 and 5.5 of The Rule Book, is elected as a Director of Durri ACMS.
- ***Donald Griffen, 10 votes to 1***  
That Donald Griffen, a Director retiring pursuant to Clause 5.6 of The Rule Book and, being eligible, is re-elected as a Director of Durri ACMS.
- ***Kelvin Jarrett, 10 votes to 1***  
That Kelvin Jarrett, a Casual Director, eligible under Clauses 5.2 and 5.5 of The Rule Book, is elected as a Director of Durri ACMS.
- ***Beryl Wilson, 8 votes to 3***  
That Beryl Wilson, a Director retiring pursuant to Clause 5.6 of The Rule Book and, being eligible, is re-elected as a Director of Durri ACMS.
- ***Nicole Turner, 4 votes to 7***  
That Nicole Turner, a Director retiring pursuant to Clause 5.6 of The Rule Book and, being eligible, is not re-elected as a Director of Durri ACMS.

**Induction of Directors:**

**Resolution 131120-05AGM**

RESOLUTION: it was unanimously agreed to induct Wendy Cowan, Donald Griffen, Kelvin Jarrett and Beryl Wilson as Directors of Durri ACMS pending completion of Consent to Act as a Director Form and where applicable, 2 day ORIC Governance Training.

**Register of Members:**

It was confirmed that the Members that attended the AGM signed the attendance register and have corrected their addresses if needed.

**General AGM Business:**

Nil

**Meeting Closed:**

There being no further business to the AGM, Traven Lea thanks the members for their attendance and declared the meeting closed at 6:54pm.