

Notification of a change to corporation officers' details

IMPORTANT — Please read the information on pages 1 and 2 before you start to fill in this form

About this form

This form should be used by an Aboriginal or Torres Strait Islander corporation to notify the Office of the Registrar of Indigenous Corporations (ORIC) of changes to the corporation officers' details. This is a requirement under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (the CATSI Act).

Note: This form must be lodged with ORIC within 28 days of the change.

Returning your form

You can return your form either by email, fax or post. To email the form, you will need to scan it first.

Email info@oric.gov.au

Fax

02 6133 8080

Post

Office of the Registrar of **Indigenous Corporations** PO Box 2029 Woden ACT 2606

What happens when you return your form?

Your form will be checked to make sure it is filled in properly and that the requirements of the CATSI Act are met. If it is not complete we will write to the contact person named at Part G of the form and the additional information will need to be provided before the notification can be registered.

ORIC will then:

- update the public Register of Indigenous Corporations with the new details, and/or
- update ORIC's records with the changes to the corporation details.

Privacy

Collection of information on this form is authorised by the Corporations (Aboriginal and Torres Strait Islander) Act 2006. The Registrar of Aboriginal and Torres Strait Islander Corporations is required by law to keep a Register of Aboriginal and Torres Strait Islander Corporations. Information on this form may be made public on the Registrar's website at www.oric.gov.au



Further information

If you need help completing this form, or you need further information:

- call 1800 622 431
- send an email to info@oric.gov.au
- visit www.oric.gov.au

The information on this page will help you fill in the form. Please read it carefully.

Question 5

New contact person's/secretary's details

To be eligible to act as a secretary a person must:

- be at least 18 years of age
- not be currently disqualified under Part 6.5 of the CATSI Act unless permission is granted by the Registrar or leave granted by the court.

Addresses—The secretary's residential address must be provided. A secretary can apply to the Registrar for an alternate address if:

- 1. their name is on the electoral roll but not their address because of issues of personal safety, or
- 2. ORIC determines that including their residential address would put their safety (or their family's) at risk.

Parts D and E Directors' details

To be eligible to act as a director a person must:

- be at least 18 years of age
- be a member of the corporation (unless the corporation's rule book provides otherwise)
- be an Aboriginal or Torres Strait Islander person (unless the corporation's rule book provides otherwise)
- not have any convictions against them as described in s. 279-5(1) of the CATSI Act
- not be an undischarged bankrupt
- not be currently disqualified from managing CATSI Act corporations under Part 6-5 of the CATSI Act,
- corporations can apply to the Registrar for exemption so that a director can be appointed for more than two years. A director is also eligible for reappointment.

Note: The CATSI Act requires a majority of directors to be members and also to be Indigenous.

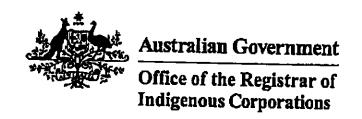
The corporation must not have more than 12 directors unless it is granted an exemption (refer to the separate exemption form available from ORIC or from www.oric.gov.au).

The corporation must have written consent from each director saying they agree to be a director.

Address—Directors must provide a residential address. A director can apply to the Registrar for an alternate address if:

- 1. their name is on the electoral roll but not their address because of issues of personal safety, or
- 2. ORIC determines that including their residential address would put their safety (or their family's) at risk.

Alternate directors—A director may appoint an 'alternate' to exercise some or all of his or her powers for a specified period, with the approval of the other directors. If the appointing director asks the corporation to give notice of directors meetings to the alternate director, the corporation must do so. The appointment and the termination must be in writing and a copy must go to the corporation and notice given to the Registrar.



Notification of a change to corporation officers' details

1	Name of corporation	DURRI ABORIGINAL CORPORATION MEDICAL
		SERUICE
2	Indigenous Corporation Number (ICN)	27
3	What details have changed?	New contact person/secretary Complete Part A
		Current contact person's/secretary's Complete Part B details have changed
		Director(s) have ceased
		New director(s) have commenced
		Current director(s) details have changed Complete Part E
		Important — When you have completed the parts indicated above, you must also complete Parts F and G

Part A — New contact person's/secretary's details

Only complete this part if there is a **new** contact person/secretary.

If there is more than one new contact person/secretary, provide their details on a separate sheet of paper and attach it to this form.

Important — You must read the Notes on page 2 before completing this part.

Secretary's details First name Date this person stopped being the contact person/secretary New contact person's/ secretary's details (see Notes on page 2) First name Last name Previous name(s) (if any) Date of birth (if known) Place of birth (if known) Residential address Telephone—Home Mobile Email address Preferred method of communication (e.g. email, phone, fax, post) Middle Middle Name Middle Name Middle Name Niddle Name	Mrs Miss	Ms Other▶	
Date this person stopped being the contact person/secretary Secretary's details (see Notes on page 2)			
Secretary's details (see Notes on page 2) Mr			
Secretary's details (see Notes on page 2) Mr	this person stopped be	ng the contact person/secretary	/ /
First name Middle name Last name Previous name(s) (if any) Date of birth (if known) / / Place of birth (if known) Residential address Postal address Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication	Contact person for a medium cor	small or Secreta	ry of a large corporation
Last name Previous name(s) (if any) Date of birth (if known) Place of birth (if known) Residential address Postal address Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication	Mrs Miss	☐ Ms ☐ Other ☐▶ ☐	
Previous name(s) (if any) Date of birth (if known) Place of birth (if known) Residential address Postal address Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication			
Date of birth (if known) Place of birth (if known) Residential address Postal address Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication			
Place of birth (if known) Residential address Postal address Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication			
Residential address Postal address Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication	/ /		
Postal address Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication			
Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication			
Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication			
Telephone—Home () Work () Mobile Fax () Email address Preferred method of communication			Postcode
Mobile Fax () Email address Preferred method of communication			
Mobile Fax () Email address Preferred method of communication			Postcode
Email address Preferred method of communication)	Work ()	
Preferred method of communication		Fax ()	
Preferred method of communication (e.g. email, phone, fax, post)			
Date this change took effect / /	/ /		

Part B — Changes to current contact person's/secretary's details

Only complete this part if there have been changes to the current contact person's/secretary's details

	Current contact person's/ secretary's new details	Mr Mrs Miss	Ms 🗌	Other □ ▶	
	First nan	ne	Midd nan		
	Last nan	ne			
	If you are notifying a chang of name—Previous nam	ge			
	Residential addres	SS			
					Postcode
	Postal addres	s			**************************************
					Postcode
	Telephone—Home	e ()	Work	()	
	Mobile	e	Fax	()	
	Email address	S			
	Preferred method of communication (e.g. email, phone, fax, post				
	Date this change took effect	/ /			
	rt C — Ceased directors ore than three people have stopped being their details on a separate sheet of	eing directors of the corporation of	ease		
(ore than three people have stopped be ide their details on a separate sheet of Ceased directors'	eing directors of the corporation, ple paper and attach it to this form.			
(ore than three people have stopped be ide their details on a separate sheet of Ceased directors' First name details	eing directors of the corporation, ple paper and attach it to this form.	ease Middle name		
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(ore than three people have stopped be ide their details on a separate sheet of Ceased directors' First name details	eing directors of the corporation, ple paper and attach it to this form. MARTORY BUCHANAN	Middle name		29 / (1 / 12 Alternate director
(ore than three people have stopped be ide their details on a separate sheet of Ceased directors' First name details	eing directors of the corporation, ple paper and attach it to this form. MARTORY BUCHANAN Date this person stopped being a dir Was this person a director or an alternate director?	Middle name	orporation	
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•	Ceased directors' details Last name Last name Last name	eing directors of the corporation, ple paper and attach it to this form. MANDONY BUCHANAN Date this person stopped being a director or an alternate director? Date this person stopped being a director or an alternate director?	Middle name Pector of the control Middle name Control Director Director Director	orporation ctor	Alternate director
(cre than three people have stopped be ide their details on a separate sheet of ceased directors' details First name Last name Last name Last name Last name	eing directors of the corporation, ple paper and attach it to this form. MANDONY BUCHANAN Date this person stopped being a director or an alternate director? Date this person stopped being a director or an alternate director?	Middle name Pector of the control Middle name Control Middle name Middle name	orporation etor	Alternate director

Part D — New directors' details

If there are more than two **new directors**, please provide their details on a separate sheet of paper and attach it to this form. **Important** — You **must** read the Notes on page 2 before completing this part.

New directors' details	Mr Mrs Miss Ms Other
First name	Middle
Last name	name
Previous name(s) (if any)	
Date of birth (if known)	
Residential address	(II KNOWI)
	Postcode
Telephone during business hours	() Fax ()
Email address	
How long will this director hold office?	Up to 1 year Up to 2 years
Date of appointment	. / /
Is this person a director or an alternate director? (see Notes on page 2)	Director Provide the terms of the alternate director's appointment
First name	Mr Mrs Miss Ms Other Middle name
Last name	
Previous name(s) (if any)	
Date of birth (if known)	/ / Place of birth (if known)
Residential address	
	Postcode
Telephone during business hours) Fax ()
Email address	
How long will this director hold office?	Up to 1 year Up to 2 years
Date of appointment	/ /
Is this person a director or an alternate director? (see Notes on page 2)	Director Director Provide the terms of the alternate director's appointment

Part E — Changes to current directors' details

If more than two directors' details have changed, please provide their details on a separate sheet of paper and attach it to this form. Important — You must read the Notes on page 2 before completing this part.

9 Directors' new details	Mr Mrs Miss Ms Other Ms Ms Ms Ms Ms Ms Ms Ms Ms M
First name	Middle name
Last name	
ff you are notifying a change of name—Previous name	
Date of birth (if known)	/ / Place of birth (if known)
Residential address	
Telephone during	Postcode
business hours	Fax ()
Email address	
How long will this director hold office?	Up to 1 year Up to 2 years
Date of appointment	
Is this person a director or an alternate director? (see Notes on page 2)	Director Provide the terms of the alternate director's appointment
	Mr Mrs Miss Ms Other N
г	Mr Mrs Miss Other >
First name	name
Last name	
if you are notifying a change of name—Previous name	
Date of birth (if known)	/ / Place of birth (if known)
Residential address	
	Postcode
Telephone during business hours) Fax ()
Email address	
How long will this director hold office?	Up to 1 year Up to 2 years
Date of appointment	/ /
Is this person a director or an alternate director? (see Notes on page 2)	Director Director Provide the terms of the alternate director's appointment
OOR (Design date 11 /09)	

Part F — Declaration

Note: For small/medium corporations, this declaration must be completed by a director of the corporation. For large corporations, this declaration must be completed by a director or the secretary of the corporation.

10 Declaration

I declare the information provided on this form is correct.

Director's/ secretary's signature

Full name

Date

Date

9/7/13

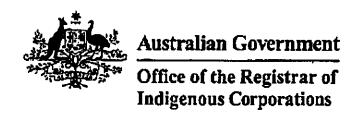
TUDITH CLATCY

Note: It is an offence under s. 561-1 of the CATSI Act to provide false or misleading information. This offence can result in a penalty of \$22,000, 5 years imprisonment, or both.

Part G — Contact details

Please provide details of the person ORIC should contact if there are any queries about this form.

	Mr Mrs Miss Ms Mother
First name	JUDITH
Last name	CLACY
Postal address	I INONBARK SPUR
	PORT MACQUARIE
	Postcode 2444
Telephone during business hours	10216560 2309 Fax 10216562 3371
Mobile	
Email address	JUDITH. CLACY@DURRI.ORG.AU
Preferred method of communication (e.g. email, phone, fax, post)	



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Post Office of the Registrar of Indigenous Corporations

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Question 5

New contact person's/secretary's details

To be eligible to act as a secretary a person must:

- be at least 18 years of age
- not be currently disqualified under Part 6.5 of the CATSI Act unless permission is granted by the Registrar or leave granted by the court.

Addresses—The secretary's residential address must be provided. A secretary can apply to the Registrar for an alternate address if:

- 1. their name is on the electoral roll but not their address because of issues of personal safety, or
- 2. ORIC determines that including their residential address would put their safety (or their family's) at risk.

Parts D and E Directors' details

To be eligible to act as a director a person must:

- be at least 18 years of age
- be a member of the corporation (unless the corporation's rule book provides otherwise)
- be an Aboriginal or Torres Strait Islander person (unless the corporation's rule book provides otherwise)
- not have any convictions against them as described in s. 279-5(1) of the CATSI Act
- not be an undischarged bankrupt
- not be currently disqualified from managing CATSI Act corporations under Part 6-5 of the CATSI Act, and
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Note: The CATSI Act requires a majority of directors to be members and also to be Indigenous.

The corporation must not have more than 12 directors unless it is granted an exemption (refer to the separate exemption form available from ORIC or from www.oric.gov.au).

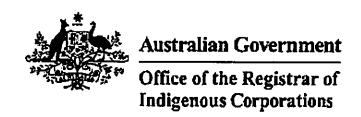
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Address—Directors must provide a residential address. A director can apply to the Registrar for an alternate address if:

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- 2. ORIC determines that including their residential address would put their safety (or their family's) at risk.

Alternate directors—A director may appoint an 'alternate' to exercise some or all of his or her powers for a specified period, with the approval of the other directors. If the appointing director asks the corporation to give notice of directors meetings to the alternate director, the corporation must do so. The appointment and the termination must be in writing and a copy must go to the corporation and notice given to the Registrar.

Emeriled 10/12/12



Notification of a change to corporation officers' details

Name of corporation	DURRI ABORIGINAL CORPORATION MEDICAL SERVICE
Indigenous Corporation Number (ICN)	27
What details have changed?	New contact person/secretary
	Current contact person's/secretary's Complete Part B
	Director(s) have ceased
	New director(s) have commenced X ▶ Complete Part D
	Current director(s) details have changed
	Important — When you have completed the parts indicated above, you must also complete Parts F and G

Part A — New contact person's/secretary's details

Only complete this part if there is a **new** contact person/secretary.

If there is more than one new contact person/secretary, provide their details on a separate sheet of paper and attach it to this form.

Important — You must read the Notes on page 2 before completing this part.

4	Former contact person's/ secretary's details	Mr Mrs Miss Ms Other
į	First name	Middle name
	Last name	
•		Date this person stopped being the contact person/secretary
.	New contact person's/ secretary's details (see Notes on page 2)	Contact person for a small or Secretary of a large corporation medium corporation
		Mr Mrs Miss Ms Other
	First name	Middle name
	Last name	
)	Previous name(s) (if any)	
	Date of birth (if known)	
	Place of birth (if known)	
-	Residential address	
		Postcode
	Postal address	
•		Postcode
•	Telephone—Home	() Work ()
	Mobile	Fax ()
	Email address	
)	Preferred method of communication (e.g. email, phone, fax, post)	·
	Date this change took effect	
	· · · · · · · · · · · · · · · · · · ·	

Part B — Changes to current contact person's/secretary's details

Only complete this part if there have been changes to the current contact person's/secretary's details

	Circl non-		Middle	
	First name		name	
	Last name			
	otifying a change —Previous name			
Res	sidential address	3		
				Postcode
	Postal address			Postcode
Те	elephone—Home	()	Work ()	7 030000
	Mobile		Fax ()	
	Email address			
Preferred method of (e.g. email, p	f communication phone, fax, post)			
	ange took effect			
ore than three people h	ave stopped be	s details eing directors of the corporation, ple paper and attach it to this form.	ease	
ore than three people havide their details on a se	ave stopped be	paper and attach it to this form.	Middle Middle	
ore than three people havide their details on a se	ave stopped be eparate sheet of First name	paper and attach it to this form.	· · · · · · · · · · · · · · · · · · ·	
ore than three people had be in the ir details on a se Ceased directors'	ave stopped be eparate sheet of	paper and attach it to this form.	Middle name	
ore than three people had be in the ir details on a se Ceased directors'	ave stopped be eparate sheet of First name	paper and attach it to this form.	Middle name	Alternate directo
ore than three people had be in the ir details on a se Ceased directors'	ave stopped be eparate sheet of First name	paper and attach it to this form. Date this person stopped being a dir Was this person a director or an	Middle name ector of the corporation	Alternate directo
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vide their details on a se Ceased directors'	ave stopped be parate sheet of First name Last name Last name Last name	Date this person a director or an alternate director? Date this person stopped being a director or an alternate director?	Middle name rector of the corporation Director Middle name ector of the corporation Director Middle	Alternate director
ore than three people had be in the ir details on a se Ceased directors'	ave stopped be parate sheet of First name Last name Last name First name	Date this person a director or an alternate director? Date this person stopped being a director or an alternate director?	Middle name rector of the corporation Director Middle name ector of the corporation Director Middle name Middle name	

Part D — New directors' details

If there are more than two **new directors**, please provide their details on a separate sheet of paper and attach it to this form. **Important** — You **must** read the Notes on page 2 before completing this part.

8	New directors' details	Mr Mrs Miss Ms X Other D
	First name	CHERYL Middle name
	Last name	DAVIS
	Previous name(s) (if any)	
	Date of birth (if known)	25 3 62 Place of birth (if known)
	Residential address	181 PIPERS CREEK ROAD
		DONGDINGALONG NSW Postcode 2440
	Telephone during business hours	()0432688929 Fax ()
		CHERYL. DAVIS @ HOTMAIL. COM
•	How long will this director hold office?	Up to 1 year Up to 2 years
	Date of appointment	29 11 12
	Is this person a director or an alternate director? (see Notes on page 2)	Director Alternate director Provide the terms of the alternate director's appointment
·		
		Mr Mrs Miss Ms Other
	First name	TRACE9 Middle name
	Last name	EDWARDS
\bigcirc	Previous name(s) (if any)	SMITH
	Date of birth (if known)	30 7 62 Place of birth (if known)
	Residential address	15 BEOGRAFIER BLOOMFIELD STREET
	-	SOUTH KEMPSEY NSW Postcode 2440
	Telephone during business hours	1 10402225881 Fax ()
	Email address	TRACEY. EDWARDS @KEMPSEY. NSW. GOV. A4
	How long will this director hold office?	Up to 1 year Up to 2 years
	Date of appointment	29 11 12
	Is this person a director or an alternate director? (see Notes on page 2)	Director Alternate director Provide the terms of the alternate director's appointment

Part E — Changes to current directors' details

If more than two directors' details have changed, please provide their details on a separate sheet of paper and attach it to this form. Important — You must read the Notes on page 2 before completing this part.

	9	Directors' new details	Mr Mrs Miss Ms Other>
;		First name	Middle name
		Last name	
•		If you are notifying a change of name—Previous name	
•		Date of birth (if known)	Place of birth (if known)
		Residential address	
:		Telephone during	Postcode
~		business hours	() Fax ()
		Email address	
		How long will this director hold office?	Up to 1 year Up to 2 years
		Date of appointment	
		Is this person a director or an alternate director?	Director Alternate director Provide the terms of the alternate director's appointment
		(see Notes on page 2)	rationate emotion of the attendate director's appointment
			Mr Mrs Miss Other D
		First name	Middle name
		Last name	
\bigcirc		If you are notifying a change of name—Previous name	
		Date of birth (if known)	Place of birth (if known)
		Residential address	
		Talaahaaa dudaa (Postcode
		Telephone during business hours	() Fax ()
		Email address	
		How long will this director hold office?	Up to 1 year Up to 2 years
		Date of appointment	
		Is this person a director or an alternate director?	Director Alternate director Provide the terms of the alternate director's appointment
		(see Notes on page 2)	

Part F — Declaration

Preferred method of communication (e.g. email, phone, fax, post)

Note: For small/medium corporations, this declaration must be completed by a director of the corporation. For large corporations, this declaration must be completed by a director or the secretary of the corporation.

Director's/ secretary's signature	ate 10/12/12
Full name TRACEG PARKER	
Note: It is an offence under s. 561-1 of the CATSI Act to provide false information. This offence can result in a penalty of \$22,000, 5 years in	

11	Please provide details of the person ORIC should contact if there are any queries about this form.		
		Mr Mrs Miss Ms	Other
	First name	TRACE4	
	Last name	PARKER	
	Postal address	PO BOX 136	•
	•	KEMPSEG NSW	Postcode 2440
	Telephone during business hours	102 16560 2305	Fax 102 16562 3371
	Mobile	0419 726845	
	Fmail address	TRACKY PARKER (D) DU	101 all AU

have access to an area of the building Durri will purchase at Bowraville.

The Board RESOLVED to endorse the purchase of 43 High Street, Bowraville for up to \$190k, plus statutory charges

Moved: David Johnson Second: Cheryl Davis

Director Vacancies

The Board noted that there needs to be a sound process for Director Recruitment. Consideration was given to varying the sitting cycle to 3 years. This will be discussed further when The Rule Book is reviewed.

Action 1306-09

A notice to recruit a Casual Director for Durri, representing the Nambucca Valley be produced and sent to Beryl Wilson and other relevant Individuals and organisations within the Nambucca Valley.



As Cheryl Davis will resign at the end of July as a Director to take up a 12 month employment contract with Durri, and with the AGM due in November, consideration was given to not actively seeking a replacement for her in the interim.

Managers Reports:

Operations Manager Report

The Board noted the Operations Manager report

- The Board noted the WorkCover update
- The Board noted the Human Resource update
- The Board noted the update on buying into the Healthone facility in Nambucca and reciprocal arrangement at Bowraville

Business Services Manager - Finance Report Presented by David Johnson

The Board noted the BSM Finance Report.

- Trade Debtors listed as at 31.05.13 are \$48,461.73
- Trade Creditors listed as at 31.05.13 are \$91,804.25
- Grants received in advance as at 31.05.13 of \$451,262
- Operating results, Cash Flow, Balance Sheet, Bank A/C balances
 Term Deposits, Payments over \$2,000, Credit Card
 Transactions and Medicare Trends are contained in the Finance
 Report
- The Board noted the related party payment
- The Board noted that approval had been received from OATSIH for the retention of \$100k surplus for the server relocation
- The Board noted the Motor Vehicle claim history report
- The Board noted that an architect is developing a project plan for the Kempsey site to assist with the better utilisation of space, both internal and external. This will become a 5-10 year projection
- The Board noted that \$690k was being transferred to a Term Deposit

Action 1306-10

The Board are to be provided with a print out of all Medicare's