

## DETERMINATION UNDER SECTION 336-1(1) OF THE CORPORATIONS (ABORIGINAL AND TORRES STRAIT ISLANDER) ACT 2006

The directors

Durri Aboriginal Corporation Medical Service

15-19 York Lane

KEMPSEY NSW 2440

Secretary

Durri Aboriginal Corporation Medical Service

15-19 York Lane

KEMPSEY NSW 2440

**WHEREAS** the Durri Aboriginal Corporation Medical Service (**the corporation**) (ICN: 27) was incorporated on 20 August 1979 and is registered under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (**the Act**).

**AND WHEREAS** the corporation was under special administration under section 487-1 of the Act from 28 November 2011 until 31 May 2012.

**AND WHEREAS** the Registrar of Aboriginal and Torres Strait Islander Corporations (**the Registrar**) has determined that it is necessary to monitor the corporation's activities closely until such time as he notifies the corporation in writing that he is satisfied that it is no longer necessary to do so.

**TAKE NOTICE THAT** under section 336-10f the Act, I, Peter Armstrong, a delegate of the Registrar determine that:

## Minutes of all meetings

- **A.** The corporation must forward to the Registrar:
  - copies of the minutes and board papers of all directors' meetings (together with copies of any notices sent to directors for such meetings)
  - copies of minutes and reports of all general meetings (together with copies of any notices sent to members for such meetings).

The documentation referred to in paragraph A above is to be forwarded to the Registrar within 14 days after each meeting is held.

The corporation must send the documents referred to in paragraph A above to the Registrar from the date of this notice until such time as the Registrar notifies the corporation in writing that he is satisfied that it is no longer necessary to do so.

## Financial reports

- **B.** The corporation must also prepare the following monthly financial reports comprising:
  - (i) a monthly income and expenditure statement which is prepared on an accrual basis as at the last day of each calendar month.

The statement must record the amount and type of income derived by the corporation during the relevant month, and detail the expenditure incurred by the corporation throughout the month by line item

- (ii) a balance sheet showing the assets and liabilities of the corporation as at the close of business on the last day of each calendar month
- (iii) a cash flow statement reconciled to the corporation's bank accounts showing the cash position of the corporation as at the close of business on the last day of each month
- (iv) a list of unpaid creditors as at the last day of each month. The list should include the name, address and amount owing to each of the corporation's creditors, and the number of days the account has been outstanding
- (v) A list of outstanding debtors as at the last day of each month. The list should include the name, address and amount owing to the corporation from each of the corporation's debtors, and the number of days the amount has been outstanding.
- C. The increased monthly financial reporting requirements referred to in paragraph B above commence from the date of this notice. The first monthly financial report required will be for the month from 1 June 2012 until 30 June 2012.
- **D.** The increased monthly financial reporting requirements referred to in paragraph B above end when the Registrar advises the corporation in writing that these reports are no longer required.
- E. The corporation must lodge each monthly financial report required under paragraph B above with the Registrar within 28 days after the end of the month being reported on.
- **F.** The corporation may lodge the documents referred to in the above paragraphs in one (or more) of the following ways:
  - (i) by posting the documents to the Registrar PO Box 2029 Woden ACT 2606
  - (ii) by faxing the documents to the Registrar via (02) 6133 8080
  - (iii) by emailing the documents to the Registrar at info@oric.gov.au

DATED this 30th day of May 2012.

Peter Armstrong

Delegate of the Registrar of Aboriginal and Torres Strait Islander Corporations

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**Note:** The decision to issue this determination is a reviewable decision under the *Corporations* (Aboriginal and Torres Strait Islander) Act 2006 and you have the right to have the decision reviewed under Part 15-4 of the Act. Should you wish to avail yourself of that right, you will need to comply with the requirements of section 620-5 of the Act.